

**19TH DISTRICT
THE AMERICAN LEGION
STANDING RULES**

1. THE DISTINGUISHED GUEST CHAIRMAN (JR. PAST COMMANDER) SHALL MAINTAIN A REGISTER OF ALL VISITING GUEST OF THE DISTRICT FOR PROPER INTRODUCTION. THE DISTRICT SHALL PROVIDE THIS REGISTER.
2. ALL CANDIDATES FOR AN AMERICAN LEGION ELECTIVE OFFICE SHALL BE GIVEN THE COURTESY OF ADDRESSING THE DISTRICT TWICE DURING THE LEGION YEAR.
3. THE DISTRICT PUBLICATION "THE FLASH" SHALL NOT BE USED FOR THE PROMOTION, CAMPAIGN, OR SOLICITATION OF VOTES FOR AN ELECTIVE OR APPOINTED AMERICAN LEGION OFFICE.
4. THE DISTRICT PUBLICATION "THE FLASH" SHALL ALLOW ADVERTISING BY MEMBER POSTS, AUXILIARY, PCC 40/8, SAL, LEGION RIDERS AND ANY OTHER AFFILIATED VETERAN ORGANIZATIONS ASSOCIATED WITH THIS DISTRICT, WITH THE APPROVAL OF THE DISTRICT COMMANDER, PROVIDED A FEE IS PAID FOR SUCH SERVICE ADVERTISING. FEES SHALL BE AT THE ESTABLISHER AMOUNTS AS SET BY THE EXECUTIVE COMMITTEE. (I.E. FULL PAGE \$25.00, HALF PAGE \$ 15.00 AND QUARTER PAGE \$10.00.) IN ADDITION, "EDITORIALS" SUBMITTED MUST BE APPROVED BY THE DISTRICT COMMANDER PRIOR TO PUBLISHING.
5. THE MEMBERSHIP CHAIRMAN OF THE DISTRICT SHALL BE THE 1ST VICE COMMANDER OF THE DISTRICT. THE CHAIRMAN SHALL HAVE THE DISCRETION OF SELECTING AN INTERNAL MEMBERSHIP COMMITTEE CONSISTING OF 6 MEMBERS, AND SHALL BE CHARGED WITH PUTTING ON PERIODIC MEMBERSHIP WORKSHOPS.
6. THE 2ND VICE COMMANDER OF THE DISTRICT SHALL BE IN CHARGE OF ALL DISTRICT FUND RAISING ACTIVITIES. PROCEEDS OF ALL SUCH EVENTS SHALL BE DESIGNATED TO EITHER "VETERAN REHABILITATION, CONVENTION HOSPITALITY, OR SPECIAL PROJECTS AS DESIGNATED BY THE EXECUTIVE COMMITTEE. IN ADDITION A MINIMUM OF TWO (2) EVENTS SHALL BE HELD EACH YEAR WITH EMPHASIS TO THE VETERANS REHAB PROGRAM.
7. THE 3RD VICE COMMANDER SHALL BE DESIGNATED AS HOSPITAL CHAIRMAN, AND BE IN CHARGE OF ALL ACTIVITIES ASSOCIATED WITH THE LONG BEACH VA MEDICAL CENTER, TO INCLUDE THE SCHEDULING OF WEEKEND BINGO, LEGION DAY, ANNUAL CHRISTMAS DAY, AND ANY OTHER DUTIES AS ASSIGNED BY THE DISTRICT COMMANDER.
8. THE DISTRICT SHALL FURNISH DISTRICT CAPS TO ALL ELECTIVE OFFICERS, WITH THE EXCEPTION OF THE APPOINTED OFFICERS, WHO SHALL DEPOSIT WITH THE FINANCE OFFICER \$ 25.00 (PRIOR TO ORDERING OF CAP) TO PARTIALLY DEFRAY THE TOTAL COST OF SUCH CAP(S).
9. THE DISTRICT SHALL PROVIDE LOS ANGELES COUNTY DIRECTORIES TO ALL ELECTIVE OFFICERS.
10. THE DISTRICT COMMANDER SHALL APPOINT, ON OR BEFORE APRIL OF EACH YEAR A CREDENTIALS COMMITTEE, CONSISTING OF 5 MEMBERS, CONSISTING OF THE FINANCE OFFICER, ADJUTANT, JUDGE ADVOCATE, AND (2) TWO MEMBERS AT LARGE. THE PURPOSE OF THIS COMMITTEE SHALL BE TO CLEAR ALL OBLIGATIONS CONSISTING OF CERTIFICATIONS, AUDITS OF POST BOOKS, C.P.R. AND FEES/DUES OWED TO DISTRICT PRIOR TO THE ANNUAL MEETING OF THE DISTRICT.
11. A BUDGET AND AUDIT COMMITTEE SHALL BE APPOINTED BY THE OUT GOING AND IN COMING COMMANDERS OF THE DISTRICT. THE PURPOSE OF THIS COMMITTEE SHALL BE TO AUDIT THE FINANCES OF THE PREVIOUS LEGION YEAR, AND PROMULGATE A BUDGET FOR NEW LEGION YEAR. THE YEARS BUDGET SHALL BE PRESENTED FOR RATIFICATION NO LATER THAN THE AUGUST MEETING OF THE DISTRICT.
12. THE DISTRICT FINANCE OFFICER AND ASSISTANT FINANCE OFFICER SHALL BE CHARGED WITH PRESENTING AND DELIVERING TO THE DISTRICT A "QUARTERLY FINANCIAL REPORT" THE REPORTS SHALL BE PRESENTED AT THE SEPTEMBER, DECEMBER, MARCH AND JUNE MEETINGS OF THE DISTRICT. THE REPORTS SHALL CONSIST OF ALL MONIES ON ACCOUNT, CERTIFICATES OF DEPOSIT, SAVINGS ACCOUNTS, CHECKING ACCOUNTS, MONIES RECEIVED AND SPENT.
13. THE DISTRICT COMMANDER SHALL AUTHORIZE BY SIGNATURE ON "REQUEST FOR REIMBURSEMENT" ALL EXPENDITURES OF THIS DISTRICT. ALL REQUESTS MUST BE PRESENTED TO THE COMMANDER OF THE DISTRICT IN DUPLICATE.
14. ALL OFFICERS AND LEGIONNAIRES OF MEMBER POSTS WHO TURN IN MONIES, EITHER IN CASH OR CHECK, IN THE FORM OF FEES/DUES/OR DONATIONS SHALL RECEIVE A RECEIPT, WHICH SHALL DESIGNATE PURPOSE OF SUCH TRANSACTION(S). THE FINANCE OFFICER(S) SHALL ISSUE A RECEIPT WITH NO EXCEPTIONS.
15. ANY AMERICAN LEGIONNAIRE IN "GOOD STANDING" OF A MEMBER POST OF THE DISTRICT, DESIRING TO BE A CANDIDATE FOR AN ELECTIVE OFFICE OF THE DISTRICT, SHALL PROVIDE A COPY OF HIS/HER MILITARY DD 214 CERTIFICATE. AND A "RESOLUTION OF ENDORSEMENT" FROM HIS/HER HOME POST. FAILURE TO PROVIDE SUCH DOCUMENTATION SHALL CONSTITUTE THE CANDIDATE AS INELIGIBLE TO RUN OR HOLD OFFICE IN THE DISTRICT.